

PUBLIC PROGRAMME

Certificate of attendance provided

* minimum of 75% attendance

SUCCESSION PLANNING

Date: 11-13 August 2021

Time: 9.00 am - 5.00 pm

Venue: DreamEDGE, Cyberjaya

Code: SSE6

OVERVIEW

Succession planning requires more than just an organisational chart showing who holds what job within the enterprise. A well-structured succession-planning program will not only locate talent and prepare the organisation for growth; it will also become an integral part of its strategic business plan.

The course covers on scope to identify the existing competencies, related to both leadership needs and industry it competes in, the capabilities and promotion potentials, evaluate current employees to determine how they match up to organisational needs as well as to introduce training and development methods that match personnel requirements and future needs.

OBJECTIVE

- To identify its existing competencies, related to both its leadership needs and the industry it competes in.
 - Identifies key (including new) positions and required competencies.
 - Identifies future leadership capabilities and promotion potentials.
- To evaluate and assess current employees to determine how they match up to organisational needs.
- To introduce training and development methods and programs that match personnel requirements and future needs.

METHODOLOGY

- Training material : English language
- Lecture : Malay and/or English language
- Activities
- Q&A

TARGET

- Human resource officer
- Manager

COURSE CONTENT

- Introduction To Succession Requirement Planning
- Candidate Assessment
- Develop Competencies for Critical Position
- Identify Potential Leaders
- Replacement Planning
- Guidelines for Conflict Resolution
- Individual Development Plans
- Success Measures

LEARNING OUTCOME

- At the end of the training, participant will be able to:
- Develop the actual succession plan in the organisation.
 - Assess the current manpower situation and recommend best solution in doing the manpower planning.

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NORMAL PRICE

RM1,950 Per Pax

*closing date : 2 Aug. 2021

EARLY BIRD PRICE

RM1,800 Per Pax

*before : 12 July 2021

GROUP PRICE

RM1,590 Per Pax

*min three (3) pax



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